



Common Council Meeting Minutes
Tuesday, August 3, 2021, at 6:30 p.m.
City of Chilton – City Hall – Council Chambers Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held in the council chambers at the city hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Ron Gruett, Peggy Loose, Joe Schoenborn, Kathy Schmitzer, Jeff Moehn, Jon Kragh, and Robbie Seipel were present at roll call. Absent was Andrew Deehr. Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, DPW Chris Marx, Chief of Police Craig Plehn, and Attorney Derek McDermott. Also, in attendance Rick Jaeckels and Betty Schilling.

Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Gruett, seconded by Schmitzer and carried by unanimous voice vote to approve the Common Council Agenda for August 3, 2021, as presented.

REPORT OF OFFICERS:

MAYOR - Thomas Reinl –

- Mayor Reinl addressed the recent increase in COVID-19 patterns. For now, the city will remain open as usual but will be monitoring the situation. The Council meetings will remain socially distanced.
- SC Swiderski will be presenting a site plan at the August 17th Council Meeting. That meeting will also have the developer's agreement on the agenda for discussion and approval.
- The annual meeting for the Chilton Lake District will be August 17th at 6 pm.
- CORP plan survey is currently active. The survey is available on paper and online.
- ATV/UTV discussions have started and were briefly discussed at the Public Safety meeting. Administration, DPW, and PD are working to collect more information for future discussion.
- September 7, 2021, Council meeting is tentatively canceled. Could change if agenda requires.
- Plan on special budget meetings to occur in the next few months to address the budget process.

CITY ADMINISTRATOR - David DeTroye –

- Nuisance property listings. Alderpersons can submit questionable properties to administrator for review. Pictures are fine but better just to give addresses as condition reports must be filled out for each location.

- Reminder to have park improvement recommendations to administration by August 20th for MSA to compile for CORP plan.
- August 17th General Government and Council Meeting will be at the Chilton Public Library. There will not be a Culture and Rec meeting on the 17th.
- 2022 budgeting process is underway. Department Heads have submitted first drafts for review. Admin and Mayor have met with McClone to start looking at healthcare renewals and options for the city.
 - Preliminary 2021 net new construction for the City of Chilton. 0.06% This figure (percentage) determines the amount the city can increase the tax levy.
- Land transactions are complete to acquire all the residential lots in Dairyland Estates for future development by SC Swiderski. The city is expected to have the lots sold to SC Swiderski in September.
- City Hall needs assessment tour was completed last Tuesday with a walk through of the facility. Condition Report should be available by the end of the month.
- Calumet County Workforce Development Roundtable in Brillion this morning.
- 8/4/2021 Census redistricting Meeting at Calumet County
- Issues continue with Waste Management. We are taking a lot of calls for lack of service, and we are working on remediation.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Court Street still appears to be on schedule. Underground work is complete, and concrete is scheduled for the 13th and 20th.
- River pavilions are erected and waiting for guard rails before they can be used, and furniture placed.
- Staining of the bandshell has been delayed but will be completed this season.
- Phase 1 of the WWTP analysis is nearly complete and it is looking as though the city will need to invest approximately 2-3 million dollars soon for improvements to gain an additional 10 years of useful life of the system prior to complete restoration. Other factors will play into the final cost for this phase including phosphorous reduction. City could expect a bid tab as early as this fall.
- DPW has been working with County on preliminary numbers for Hwy Y pre-engineering and design costs. The project will include 2022 and 2023 budget considerations for council.
- The former Larsen Cleaners is also being analyzed once again. The DNR is adding additional monitoring wells on the property to collect information regarding contaminants.

Minutes: Motion by Schmitzer, seconded by Gruett, and carried by unanimous voice vote to approve the minutes of the council meeting held on July 20, 2021.

Operator Licenses: Motion by Loose, seconded by Moehn and carried by unanimous voice vote to approve the operator's licenses for Brittany Brown and Briana Kazules.

July 2021 Financials: Motion by Loose, seconded by Seipel to approve the July Financial Statement as presented. Roll Call Vote: Kragh, Gruett, Moehn, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.

Payment of Bills: Motion by Schmitzer, seconded by Gruett to pay all bills.

Roll Call Vote: Gruett, Moehn, Schmitzer, Schoenborn, Loose, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.

Audience Participation: None

New Business:

1. Third Amendment to Developers Agreement – Dairyland Estates – Administrator DeTroye informed the council as to why the amendment is needed. The city intends to take ownership of the current storm water pond and increase the current size to accommodate future storm water from the SC Swiderski multi-family development across Irish Road. The amendment would address these changes. Motion by Schmitzer, seconded by Kragh to approve the Third amendment to the Dairyland Estates Development

Agreement with K&D Subdivision. Roll Call Vote: Kragh, Gruett, Moehn, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.

2. Special Event Application – Chilton Lions & Rowland Brewing – Event honoring Jerry Schneider on Tuesday September 14th from 6 – 10 pm. Council would need to approve a street closure, amplified music, and consumption of alcohol on public property. All Department Heads approved the application. Motion by Loose, seconded by Gruett and carried by unanimous voice vote to approve the special event application for the Chilton Lions and Rowlands Brewery for the September 14th event honoring Jerry Schneider.
3. Temporary Class B Retailers License – Chilton Lions – September 14th event Honoring Jerry Schneider – Motion by Loose, seconded by Gruett and carried by unanimous voice vote to approve the temporary Class B retailers license for the Chilton Lions Club.
4. Temporary Class B Retailers License – Calumet County Agriculture Association – Calumet County Fair – September 3 – 6 2021. Motion by Loose, seconded by Schmitzer and carried by unanimous voice vote to approve the temporary Class B retailers license for the Calumet County Agriculture Association.
5. Grant Application – Wisconsin DNR – Urban Forestry Grant – Year 2 – Motion by Kragh, seconded by Schoenborn and carried by unanimous voice vote to approve a grant submission to the WI DNR for the Urban Forestry Matching Grant.

Communication:

1. Culture and Recreation Committee minutes were distributed from the 7/20/21 meeting.
2. Staff Meeting notes were distributed from the 7/27/21 meeting.
3. July building permit summary was distributed.

Adjournment: Motion by Loose, seconded by Gruett to adjourn at 7:13 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer